



Dear Surfers

Welcome to 2009 and the future of entering and managing your own participation into ASP Events with our new Online Membership Management System.

For 2009, you will need to go online to process your membership registration and event entries via the new ASP Online Membership Management System. The new system will allow you to register or renew memberships, enter events, view the seed list, manage your membership, plus lots more. Don't worry it will be easy, just like booking a flight on the Internet.

The system will be online from mid December. For all existing members we have already pre-loaded all your membership details into the system and created your membership profiles. New members will need to log on and create their member profiles.

Once the system is up and running the first thing you will need to do is log on via [www.aspworldtour.com](http://www.aspworldtour.com) or your regional website to verify your existing membership profiles or create your new member profile.

Once your membership profile has been verified or setup you will be able to pay for your 2009 membership online using your credit card. You will then be able to commence entering into events by simply clicking on the event you wish to enter and entering your credit card details. You can enter one event at a time, multiple events, or events for the whole year if you like. At the entry deadline prior to each event, the seed and alternate lists are produced, your credit card will be charged and then you are confirmed for the event. You need to make sure your credit card is not declined or invalid otherwise you will not be entered into the event. The system will accept Visa, MasterCard and Amex.

There is online help available to assist you and we will be issuing a comprehensive set of instructions to you before the system goes live. In the meantime if you have any queries about the new online system, please contact your regional office that will be able to assist.

Our merchant bank charges a 2.5% processing fee for the service which will be added to your entry fee. Your own bank may also potentially charge you a processing fee ranging from 1 to 4%, however this varies from bank to bank and sometimes country to country. If your bank is charging you additional fees it is recommended you contact them immediately to see if they can reduce or even stop charging the fee as the fee charged is at your banks discretion.

Good luck for the Tour in 2009,  
ASP

